

**ELK TOWNSHIP  
COMMITTEE WORK SESSION MINUTES  
October 15, 2019**

The Work Session of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Sammons at 7:05PM.

The Open Public Meeting Notice was read. The Salute to the Flag was recited in unison.

Present were: Mr. Hollywood, Mrs. Nicholson, Mr. Rambo, Mayor Sammons, Mr. Considine, CFO, Mrs. Pine, Township Clerk, and Mr. Bitgood, Engineer. Mr. Poisker was absent.

Approval of minutes of October 3, 2019 Regular Meeting

Motion by Mr. Hollywood, seconded by Mrs. Nicholson to approve the minutes of the October 3, 2019 Regular Meeting, all were in favor, motion carried.

**PUBLIC PORTION** on Agenda Items only.

Motion by Mrs. Nicholson to open the meeting to the public, seconded by Mr. Hollywood, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions on agenda items to come forward at this time. No one came forward.

Motion by Mr. Hollywood to close the public portion, seconded by Mr. Rambo, all were in favor, motion carried.

**ORDINANCE:**

**O-8-2019** - To Amend the "Code of the Township of Elk" Chapter 34 Fixing and Establishing Salaries and Compensations of Officers and Employees of the Township of Elk - TITLE ONLY

Motion by Mrs. Nicholson to approve Ordinance O-8-2019, seconded by Mr. Hollywood, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION:**

**R-125-2019** – To Refund Money to Jeffrey and Katie Franklin for a Duplicate Tax Payment on Block 216 Lot 10.02

Motion by Mr. Rambo, seconded by Mr. Hollywood to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**R-126-2019** – Joint Resolution – To Jointly Apply for NJDOT's Local Bicycle/Pedestrian Planning Assistance Program to Improve the Safety and Accessibility of the Elephant--- Swamp Trail

Motion by Mrs. Nicholson, seconded by Mr. Hollywood to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**GLOUCESTER COUNTY REPRESENTATIVE**, Leona Mather was present to assist with any questions for the County.

Mrs. Nicholson mentioned there are a lot of campaign signs in the right of way. There is normally a letter that is sent out from the county.

Mrs. Mather stated the County has begun to administer free flu vaccines. They will be here in Elk Township on November 12, from 11am-12pm.

Mrs. Mather announced the Department of Economic Development has received \$89,000 to assist residents with rehabilitation of homes through USDA - CDBG. This is a loan program.

The county will be holding a free rabies clinic on Saturday, November 2<sup>nd</sup> starting at 9:00am to 12:30pm at the animal shelter, 1200 N. Delsea Drive, Clayton.

Mayor Sammons stated pursuant to Resolution R-86-2019 there is a time limit of 3 minutes per person during the public portion.

**PUBLIC PORTION:**

Motion by Mrs. Nicholson to open the meeting to the public, seconded by Mr. Hollywood, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committee's attention to come forward, state your name and address, at this time.

Mrs. Nicholson stated at the last meeting she stated the township did not receive a notice of violation from the DEP concerning Ewan Road drainage. There was a letter that she was not aware of.

No one came forward.

Motion by Mr. Hollywood to close the public portion, seconded by Mrs. Nicholson, all were in favor, motion carried.

**PAY BILLS:**

Motion by Mr. Hollywood to Pay the Bills, seconded by Mrs. Nicholson, upon roll call motion was carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

There has been a request from a resident for a street light at the corner of Second Avenue and Dunbar Boulevard. The police have inspected the area and recommend the installation of a street light.

The clerk and engineer will begin the process for the light.

Motion by Mr. Rambo to adjourn, seconded by Mr. Hollywood, all were in favor, the meeting was adjourned at 7:16 PM.

Respectfully Submitted,

Debora R. Pine, RMC, CMC  
Township Clerk